

# The MG 6.3.5 Register exists to promote the owners enjoyment of the MG 6,3 and 5 marques and to keep an historical archive of material for these cars

# Specifically it exists to...

- Provide a formal structure for owners and enthusiasts of the MG 6,3 and 5 to be represented within the MG Car Club
- Organise social activities and events for the enjoyment of the MG 6,3 and 5 marques.
- Provide technical advice and assistance relating to the MG 6,3 and 5
- Hold an archive of information relating to the development and history of the MG 6,3 and 5
- Promote the aims and objectives of the MG Car Club and encourage friendship between like minded people.
- Maintain a register of vehicles, their current ownership and history.
- In order to achieve this the MG 6.3.5 Register Committee will...
  - Build and maintain a database of technical knowledge and provide a contact for persons seeking technical advice.
  - Encourage Regional Representation in order to promote the social aspect of the Register by organising regular meetings/events etc. throughout the country.
  - Build and maintain an archive collection of historical material in relation to the development and history of the MG 6,3 and 5
  - o Improve communication with the Register membership
  - Encourage membership of the MG Car Club and MG 6.3.5 Register amongst MG 6,3 and 5 owners.
  - Work closely with MG Motor to assist in product feedback and development as and when required to the mutual benefit of all parties.
  - Assist MG Motor in National and Regional events to the mutual benefit of the MG 6.3.5
    Register members and MG Motor.

# Structure of the MG 6.3.5 Register Committee

The MG 6.3.5 Register committee currently consists of 6 people, subject to a review at each AGM. There are 14 roles identified within the committee and it is quite possible for one person to combine several of these roles. This will be agreed and reviewed at each AGM:

#### Chairman

- To be the Focal point for all activities
- To facilitate all main Committee meetings
- To represent the MG 6.3.5 Register at MGCC Council meetings
- To approve all minutes and official reports
- To call committee meetings and an Annual General Meeting
- To submit an annual chairman¹s report.
- To call a special General meeting as and when necessary
- To authorise major expenditure following a quorum decision
- To have the casting vote in any hung committee decision

# Secretary

- To keep minutes of all Main MG 6.3.5 Register meetings and distribute same
- To Maintain a list of all current committee members and officers and to ensure Kimber House and all committee / reps have an up to date list of those contacts
- To be aware of issues relating to the MGCC council and circulate any relevant documentation as appropriate

#### **Treasurer**

- To maintain an accurate record of MG 6.3.5 Register accounts
- To issue funds as and when necessary in conjunction with the chairman
- To publish simplified accounts to the committee.
- To present accounts for auditing as and when required

### **Events and BTCC Coordinator**

- To Co-ordinate all MG 6.3.5 Register events
- To produce a regular and current calendar of events
- To Liaise with Regional Reps in connection with local and national events
- To organise, publicise and administrate MG 6.3.5 Register events.
- To create, maintain, update, organise and co-ordinate relevant social media pages and forum events sections.
- To co-ordinate relevant Register banners and flags and site set up to each event and liase with required organisers.
- To organise a presence and liason with MG Motor and BTCC race teams at events to the mutual benefit of all parties

## **Membership Secretary (Covered by the Registrar)**

- To keep and maintain a database of all current register members
- To Liaise with the MG Car Club regarding new or migrating members
- To ensure member records conform to the Data Protection Act

## Registrar

- To build and maintain a register of all MG 6,3 and 5 cars
- To collate and record evidence/photographic records in pursuance of the above

#### **Techincal Archivist & Historian**

- To maintain a record of the history and development of the MG 6,3 and 5
- To build and maintain a collection of documents, articles, photographs etc connected with the MG 6,3 and 5
- To produce displays of archive material at certain MG 6.3.5 Register events
- To be a person with technical knowledge of the MG 6,3 an 5 able to advise members in a competent manner should queries arise and remain a contact point for them.
- To maintain a technical database for FAQ¹s and DIY guides with a view to publishing such guides in conjunction with the Webmaster or Editor.

## Editor (Covered by all Committee members in turn and articles collated by the Chairman)

- To write/edit a monthly column and quarterly four page article for Safety Fast
- To write/edit any further publications such as the committee see fit to produce.
- To be a contact point for readers of Safety Fast and any other Register publications

## Marketing/PR (Covered by all Committee members)

- To advertise and market the MG 6.3.5 Register
- To assist in advertising events and producing material in conjunction with them if required
- To Personally Represent the MG 6.3.5 Register to private companies and other car clubs
- To handle all public relations issues
- To solicit sponsorship for the MG 6.3.5 Register when necessary

# Webmaster (Covered by Events and BTCC Coordinator)

- To build and maintain the MG 6.3.5 register social media pages
- To keep articles on all web and social media pages current, up to date and accurate
- To Publish Articles, Photographs etc to the websites and social media pages as and when necessary
- To maintain any Register databases, forums or other online activity
- To research any new opportunities for online activity

# Trophies/Competitions Secretary (Not required as of 2016)

- To keep safe and have knowledge of the whereabouts of all MG 6.3.5 Register Trophies
- To arrange or co ordinate competitions for which Trophies are awarded
- To provide incidental Trophies throughout the year for localised competitions in conjunction with the regional Representatives.
- To promote the existence of competitions and Trophies

# International Liaison Officer (Covered by all Committee members)

- To be a contact point within the MG 6.3.5 Register for persons overseas
- To seek out and develop overseas contacts
- To liaise with overseas contacts and report back to the committee on any issues or concerns
- To provide regular International news and encourage articles from overseas contacts for Safety Fast magazine

# **Regional Representatives**

- To be a contact point for the MG 6.3.5 Register in defined regions of the Country
- To arrange regular regional meetings and events
- To organise occasional national MG 6.3.5 Register events with assistance from the Events team
- To liaise with the Event Team on issues regarding runs/events as necessary
- To publish dates of regional events by co-ordination with the events team and Webmaster
- To keep an online presence via the MG 6.3.5 social media pages and forums
- To optionally maintain a separate regional website and /or social media page with prominent links and support of the MG 6.3.5 Register and MG Car Club
- To keep a record of regional members in order to communicate with them
- To publicise regional activities by the best means available ie: e-mail, Safety Fast, Website, Forums, social media etc.

The Committee is free to Draft officers to the MG 6.3.5 Register as and when they see fit to assist in the running of the club and/or to help with the organisation of events.

## All Committee members are required to ...

- Promote and encourage membership of the MG Car Club and MG 6.3.5 Register
- Undertake such tasks as necessary to aid the running of events, competitions etc.
- Are helpful and friendly to all members
- Help to collect information for the Archivist and Registrar
- Have a vote on club decisions

## **2015** Committee positions are:

**Steve Haines** steve-haines@live.co.uk Chairman mgmotor@nicbar.plus.com **Treasurer** Barry Faiers Secretary Mark Cropper suey.thebark@btinternet.com Registrar / Archivist Matt Kimberley Matt.kimberley@gmx.com **Events and BTCC Coordinator** sean@seanround.co.uk Sean Round **Techincal Archivist & Historian** steventaylor639@hotmail.co.uk Steve Taylor